

Alison Fent

SUMMARY

- Ability to multitask efficiently in a fast-paced environment
- Strong arithmetic and mathematical skills; focus in statistical analysis
- Proficient in software packages such as Minitab, R, Stata, Matlab, and Microsoft Office
- Ability to clearly communicate with people of all ages
- Passion for teaching and learning
- Goal-oriented, focused, hard working, organized, and reliable
- Knowledge of excellent customer service practices
- Drive to go above and beyond the basic requirements of a job
- Knowledge of basic conversational Spanish

EDUCATION

Western Washington University

Bachelor of Science, Mathematics

GPA: 3.33

September 2008-March 2013

WORK EXPERIENCE

Burlington Bob's Burgers and Brews

Expo

March 2013-present

- Make salads, nachos, vegetable platters, milkshakes, etc.
- Prepare dessert pies, cakes, and ice cream sundaes
- Check that all meals are made correctly
- Bring food from the kitchen to the dining area and bar
- Refill the salad bar
- Restock all utensils and dishes

Host/busser

July 2013-present

- Seat customers
- Bus and stock tables
- Take to go orders over the phone
- Train new employees
- Input orders into the computer, use cash register
- Sweep floors, wash windows and woodwork, clean and stock bathrooms
- Take hotel orders over the phone and deliver them
- Assist waitresses (when needed) by:
 - Taking drink orders
 - Running food to tables
 - Refilling beverages, condiments

- Bringing customers to go boxes

North Coast Gymnastics Academy

Gymnastics coach

October 2008-June 2013

- Led groups of 8 to 10 children while ensuring parent and child satisfaction
- Had to cooperate with other employees by:
 - Switching groups
 - Subbing classes
 - Coaching two groups at once
- Coached:
 - Beginner boys and girls; girls levels 1, 2, and 3
 - Competitive levels 5 and 6 (as a second)
 - Private lessons
 - Field trips
 - Summer camps
 - Birthday parties
 - Make-up days
- Cleaned facility
- Wrote lesson plans
- Treated minor injuries (blisters, lacerations, sprains, hyperextensions)
- Practiced injury prevention (taping) and spinal injury rescue techniques

OTHER EXPERIENCE

CPR/First Aid certification

Valid until November 2014

Food Handler's Permit

Valid until July 2015

WORK REFERENCES

Andrea Roberts

Former program director at North Coast (current coach at Emerald City Gymnastics)
(425) 330-0064

Ivan Brittain

General manager at Burlington Bob's Burgers and Brews
(360) 757-9097

Amy Anderson

Mathematics professor at Western Washington University
(360) 650-3799