



ABRAR MAKI JALIL

TEACHING EXPERIENCE

ENGLISH FIRST, ONLINE ESL TEACHER

MARCH- PRESENT 2021

- Taught pre-intermediate, intermediate and upper intermediate 1:1 English lessons to students from China aged between 5-14 years old.
- worked with the lesson plans to implement the syllabus into the lessons and make it an engaging/interactive lesson
- Wrote after class reports to provide feedback to the parents about the student's performance and created individual action plans to help support the student's development in English overtime.

KINGSLEY ACADEMY LONDON, LEARNING SUPPORT ASSISTANT & COVER TEACHER

MARCH-APRIL 2021

- Provided support to students with special educational needs and created strategies to ensure that they worked to the best of their ability
- Supported students with the development of basic skills to match their level of study
- worked with the subject teachers to ensure the lesson materials are used effectively in order for the students to make their expected progress towards their target levels
- Provided practical support in the classroom to students who have recognized learning needs, supporting them to achieve their potential
- Covered lessons for when teachers were unable to attend and managed the classroom

WORK EXPERIENCE

HJ DESIGN LTD.LONDON, OFFICE ADMINISTRATOR

SEPTEMBER 2019 - JULY 2020

- Maintained and organised numerous office files
- Constantly updated the company's contact and mailing lists
- organised and booked meetings
- Monitored deliveries

GLOWINSTYLE LONDON, MARKETING ASSISTANT

JUNE 2019 - AUGUST 2019

- Handled the company's online presence – regularly updated the company's various social media accounts
- Sourced suppliers for packaging/shipment & fashion brands for collaborations
- Prepared personal styling profiles for clients
- flatlay photography

PROFILE

Passionate about teaching, self-motivated and highly organised experienced language teacher's assistant. Seeking an opportunity where I can add value to your school and make learning English a positive experience.

EDUCATION

150 HOUR - PREMIER TEFL COURSE-
Passed

Middlesex University
Bachelor in Business Management
(marketing) Upper Second class 2:1,
2017
Admin

DOCUMENTS

- British passport
- Apostille & Notorised TEFL
- Apostille& Notorised DIPLOMA
- Enhanced DBS

CONTACT

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