

# Atif Javaid

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**D.O.B.** 14.08.1986

## CV Highlights

- A recent graduate in BA Multimedia, major in Audio Visual Production for Film and Television.
- Enthusiastic and hardworking looking for a career in Film and Television Production Management.
- Working part time as a Weekend manager at H&M Fashions.
- To help me support in my university life, I tutored two kids in English for 11 months.
- Experienced in using Adobe Premiere, Adobe After Effects, Final Cut Pro and Microsoft Office.

## Teaching Work Experience

December 2005

While Studying in my First year of university I also tutored two kids in English for 11 months. I was hired through a recommendation of a family friend to help these two kids and help them prepare for their exams. And support them understanding the basic of the English language including encouraging them become confidence in speaking English Language by using it in their daily lifestyle.

## Audio Visual Work Experience

July 2010

### **Nottingham Trent University Fashion Show**

On this project I worked as a Producer and Camera Operator to produce a video portfolio of the Fashion students at the Nottingham Trent University. The Fashion students at the University handed this project to me for their Degree show. I had an opportunity to recruit three camera operators to film the Fashion degree show. During the editing process I set up a feedback session where the fashion students would look at the rough edits and give their opinions on the edits to complete the final edit. This was a very exciting experience as I managed to complete the project without any failure.

June 2010

### **Blueprint Property Development Agency**

An exciting four months work experience to produce a series of short video documents of a new housing development by Blueprint a multi award winning sustainable property developer. Owned by East Midlands Development Agency, Homes and Communities Agency and Aviva Investors' igloo Regeneration Fund. I worked alongside the producer of the show in research, attending film shoot days and video edits.

May 2010

### **The Art Organisation Of Nottingham**

I worked as a Producer to produce a short video document for this independent art organisation. The client wanted the video document to be used for promotional and funding purposes. For this I wrote a short brief proposal that the client approved with minor changes. During the filming and editing process the client and I had constant communication discussing any changes to the edits or re-shooting. In the end the client was happy with the final delivered product.

February 2010

### **Phoenix Plus, Nottingham**

I was recruited as a camera operator to film two main Oriental parties held for DJ Sam and rapper Stevie Hoang at a nightclub. The footage was then used by the organiser to promote their company *Phoenix Plus*

May 2009

**International Ukrainian Football Tournament 2009, Nottingham**

I was recruited as a camera operator to film this event. I worked alongside the project producer of the event attending film shoot days and video edits.

## Employment

May 2006-  
Present.

**H&M Fashion**

Weekend Management: working closely with the management team and the floor staff, giving good quality customer service, actively communicating with people, introducing sales promotions to customers, training new staff members, assist on visits from the head office and working as part of a team.

October 2004

**NEXT Retail Fashion**

Retail advisor: giving good quality customer service, actively communicating with people, cash, credit card and cheque handling, introducing sales promotions to customers and working as part of a team.

## Education

October 2005  
-July 2010

**Nottingham Trent University**

Multimedia BA Hons (Audio Visual Production)

August 2001  
- June 2005

**Djanogly City Academy Nottingham**

AS & A-Levels: BTEC National Award in Media (Video) and AVCE Advanced Business studies.

GCSE: English, Math, Media, History, ICT, Science, Religious Education, and Resistance Material Technology.

## Key skills

- Excellent written and verbal communication skills.
- Ability to get on well with others and work well as a team.
- The weekend management position have helped me gain confidence in leading a good team which is not possible if you are not a team player.
- Production and editing skills.
- Studying a degree and the management position has taught me that in order to succeed and meet deadlines effectively, there needs to be a high level of organisation.
- I am self-motivated with a positive and persistent attitude.
- Multicultural and bilingual, communicate both effectively and confidently

**References available on request**