CAITLYN SHORT

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EDUCATION

Cornell University, Ithaca, NY. College of Arts and Sciences
Bachelor of the Arts in Linguistics & Asian Studies — May 2012 GPA 3.49

Study Abroad:

Kyoto Consortium for Japanese Studies	Spring 2011
Yonsei International Summer School	Summer 2011
Hanyang International Summer School	Summer 2012

Honors and Awards:

Dean's List	Fall 2009, Spring 2010
Academic Achievement Scholarship, Yonsei Int'l Summer School	Summer 2011

EMPLOYMENT

English Conversation Teacher — November 2012-Present
Kyunghyang Culture Center, Ilsandong-gu Pung-dong 1279-3 5th Floor

- Teach conversational English to both adults and children.
- Support the Korean manager in running the Culture Center.
- Independently create English class curriculum.
- Develop positive rapport with students and parents

Lead Computer Lab Monitor — February 2009 to May 2012
Cornell Information Technologies, Cornell University, Ithaca, NY

- Promoted from Computer Lab Monitor January 2010.
- Work independently and without supervision.
- Act as first line of response in the event of a problem in any lab.
- Know how each lab runs and about all lab equipment.
- Communicate congenially and effectively with lab users.

COMMUNITY OUTREACH

Writer for Rice Magazine — Fall 2011
Write one articles each semester. Focus on issues, events, and culture in rice cultivating countries and connect with issues or events on the Cornell campus.

Cornell Peer Advisor — Fall 2010, Fall 2011
Communicate with small group of incoming freshman (12-15 students) during the summer and throughout the fall semester. Responsible for addressing questions, fears, and issues the new students may have. Also responsible for referring students to sources of information and help on campus.

Cornell Japan US Association (JUSA) — Fall 2009-Spring 2012
-*Cooking Committee* — Fall 2009-Present
Create menus and budgets for Ennichi, Sushi Night, and the Culture Show. Ennichi and Sushi Night serve 300-500 people. Culture Show 120 people.
-*Dance Committee* — Spring 2010, Spring 2012
Work Cooperatively in a small group to create and learn choreography for the Culture Show.

LANGUAGES

English: Native language
Korean: Listening, Speaking: Intermediate. Reading, Writing: Adv. Intermediate.
(~220 class contact hours plus 6 months living in Korea)
Japanese: Listening, Speaking: Advanced. Reading, Writing: Intermediate/Advanced
(~600 class contact hours plus 3 months living in Japan)