

Kam Louie



PERSONAL DETAILS

BIRTH: Hong Kong, China
MARITAL STATUS: Single
CITIZENSHIP: USA
MOTHER TONGUE: English

CONTACT INFO

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PROFESSIONAL PROFILE

I have worked various financial and accounting roles in the past several years within the medical device and laboratory equipment industry. My awareness and delivery of reporting information, defining customer needs, promoting ideas and meeting deadlines while paying attention to details have been exercised in high energy environments.

Prior to joining the work force, I received my undergraduate degree in Business Administration at University of California, Riverside in three years. While I was working full time, I obtained my MBA from University of California, Irvine. This experience taught me the importance of, meeting expectations, task coordination, communicating information, managing time, and coherent decision making with others. One of my responsibilities at work includes communicating results to upper management and training various levels of personnel in job development. I am positive that as an ESL teacher, I can effectively share my numerous skills and abilities to my pupils.

EDUCATION

GRADUATE: University of California, Irvine; Irvine, CA; The Merage School of Business, Master of Business Administration; 2008

UNDERGRADUATE: University of California, Riverside; Riverside, CA; Bachelor of Science, Business Administration, 1998

License & Certifications

100 Hour TESL/TESOL Certification; LC Coaching UCLA, Los Angeles, CA, 2009

PROFESSIONAL EXPERIENCE

DLC; Woodland Hills, CA (financial consulting firm) 09/2008-11/2009

InterActiveCorp; West Hollywood, CA

Senior Financial Analyst

Performed in month end closing processes such as booking accrual and reclassification journal period end schedules- reconciliations and, coordinating with sister companies for intercompany transactions into Great Plains. Constructed Hyperion schedules for Contractual Obligations, Fixed Assets, A/R, and Goodwill. Reconciled various G/L accounts including for 401k activity among two intercompany entities. Prepared bank reconciliations for Payroll and Depository accounts.

Beckman Coulter; Brea, CA

06/2007-07/2008

Senior Financial Analyst

Conducted effective financial reviews and forecast discussions with the management team; developed realistic revenue and expense forecasts that reflect the commercial management team outlook; created analyses that support forecast assumptions. Managed revenue forecasting for Service department; provided guidance and support for monthly forecast, budget and strategic plan activities. Support six quarter rolling forecast. Prepared revenue (\$256M) and expense budget; tracked progress toward monthly goals.

St. Jude Medical; Irvine, CA
Senior Sales Analyst (11/2005-06/2007)

06/2003-06/2007

Administration of Business Objects, including trouble shooting application issues. Served as Liaison with Corporate IT to maintain two parallel data warehouses to ensure accuracy. Prepared month/quarter/year end revenue reports, revenue reconciliation and closing with Accounting and Finance departments. Allocated of revenue plan to sales organization territory for United States Division of \$1.9B. Participated in global design exercises for SAP implementation.

Restructured territory warehouse procedure for more timely and accurate delivery of reporting and commissions calculation to internal audience.

Sales Analyst (06/2003-11/2005)

Served as Administrator of Business Objects; training field and internal people on its operations; review and approve report templates and standards for reporting to internal management. Managed and maintained data distribution and integrity; established auditing and compliance measurements for incentive compensation. Created complex databases using MS Access for planning and reporting purposes for multi-users with different levels of control. Interacted with Accounting, IT, Forecasting and external auditors to investigate business inquires and perform ad hoc financial analysis.

Frederick's of Hollywood; Hollywood, CA
Sales Analyst (06/2001-06/2003)

09/2000-06/2003

Effective communication skills; presented financial results at quarterly sales meetings with internal sales management. Worked cross-functionally to develop accurate planning, budgeting, and forecasting of revenue (\$90M) and expenditures for store operations. Provided customer-focused value added financial reporting and analysis in administrative and field expenditures in conjunction with effectiveness, profitability, consolidation and marginal contribution including capital expenditures budget. Spearheaded the development and implementation of business process improvements to increase efficiency such as trend analysis forecast, sales goals recommendations, sensitivity reports, and month and year end documentation. Developed, maintained and managed a consolidated financial model that can be utilized for quick turnaround Profit and Loss to articulate performance and reference for ad hoc projects including marketing results.

Treasury Analyst (09/2000-06/2001)

Coordinated cash flow management of all bank accounts including movement of funds, consolidation and tracking inter-company activity to determine cash position. Produced financial reports such as cash variance, line item explanation and court interim reports for internal and external usage. Maintained cash models and cash requirement prototypes; recognized and implemented efficiency improvements for immediate expectations.

RELEVANT ACQUIRED SKILLS

Communication Skills: While I was working as a consultant, it was very important to identify and recognize client's needs during the informal and formal conversations. By perceiving nonverbal messages and listening attentively, I was able to provide appropriate feedback to trouble shoot issues diplomatically and successfully in a diverse and high energy workplace.

Research & Planning Skills: I am confident in my ability to gather information, analyzing the situation and define needs into tangible goals. After producing several prototypes of work to clients, I have a better prediction of my clients needs in future projects and was able to accomplish more customized products. Drawing upon my experience, I provide alternative solutions to clients across different industries.

Human Relations Skills: For the past few years, I've taken on more of a project lead in my work. Despite having no direct management power, I was able to develop rapport and motivate my associates while training them in knowledge sharing and software application exercises.

Organization, Management and Leadership Skills: I have served as a project liaison lead and as active participant in group assignments at work and school. During high pressure meetings, I was aware I need to simultaneously, initiate effective and practical ideas while keeping an open mind to other's opinions. Despite there may be a conflict of opinions, it's important to reach a group decision while keeping attitudes productive and professional.

PROFESSIONAL REFERENCES

Marie Lache | Accounts Receivable Manager | Citysearch | hugapug2006@yahoo.com | +001.818.515.0220

Bill Donckels | Consultant | DLC, Inc | bdonckels@dlcinc.com | +001.818.257.3156

PERSONAL REFERENCE

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