

Curriculum Vitae



Personal	
Name: Date of birth: Nationality:	Ciara Keogh 12 th May 1987 Irish
Education	
Master's Degree:	MBSI: Master's Degree in Business Studies and Internationalisation September 2010- August 2011 Academic year completed May 2011, Master's thesis completed August 2011 Waterford Institute of Technology.
Undergraduate Degree:	BBS Bachelor of Business and Marketing Degree September 2005-May 2009 Result: Second class honours, grade two; 2.2 Waterford Institute of Technology.
Post-Leaving Certificate Course:	Business and Computers, Our Lady of Mercy Secondary School, Waterford, Ireland. Overall result: Distinction
Work experience	
January 2010- June 2010: Post held:	Mount Sion Primary School, CBS, Waterford, Ireland. Substitute teacher and classroom assistant, SEN and ESL help played a large part in this role.
Summer 2009: Post held:	Belmont Amusement Park, San Diego, CA, USA. J1 working visa, customer care.
January 2008- June 2008 Post held:	Keltech Engineering Waterford, Ireland. College work placement; Junior Marketer and Accounts.
September 2005- September 2009 Post held:	Foot Locker, Waterford, Ireland. Sales associate. This was a part-time weekend position during term time and full-time holiday position.
Other Relevant Experience	
2009- 2010	<ul style="list-style-type: none">• Supervised "Homework Club" one evening a week in Mount Sion Primary School. This club is a place where 4th, 5th and 6th class students could study, revise or complete written homework in a caring and encouraging environment.• Supervised after-school activities in said school (e.g. soccer, hurling) one afternoon a week.

<p>Summer 2009:</p> <p>2003-present:</p>	<ul style="list-style-type: none"> • Had the responsibility for the educational development of a young boy with ESL and a specific learning difficulty; dyslexia. This included the implementation of SNIP reading programme into his daily routine and the development of his numeracy and literacy. • Took part in school tours as classroom assistant. • Co-ordinator of a camogie and gaelic football summer camp aimed at underprivileged children. <ul style="list-style-type: none"> • Managed and trained a number of underage camogie teams.
<p>Interests and Achievements:</p>	
	<ul style="list-style-type: none"> • Member of the Ardkeen Camogie Club for the past 15 years, where I have won a number of county championships U-12 U-14 U-16 U-18, Junior and Senior. • I am currently the captain of Ardkeen Camogie Club • Member of the U-16 Waterford team that won the camogie All-Ireland in 2003 • Ashbourne medal winner in February 2009 • Member of WIT Ashbourne camogie team that won the All-Ireland Colleges Cup. • Was awarded young camogie player of the year in the Mercy Secondary School in 2005. • I have also played Gaelic football for Mt Sion Ladies. • Holder of a full, clean driving licence. • I am the ideal candidate for a position requiring drive, initiative and responsibility. • Organisational skills: Experienced at managing time and prioritising tasks to accomplish projects efficiently and meet deadlines. • Interpersonal skills: Strong team-working, leadership and supervisory skills through group work at college and also through part-time work. • Excellent communication skills
<p>Referees</p>	
<p>Reference one:</p> <p>Contact Details:</p> <p>Reference two:</p> <p>Contact Details:</p>	<p>Mr. Eoin Fanning, Teacher, Mount Sion Primary School, Waterford, Ireland. 0035386-3868621</p> <p>Mr. Michael Walsh Principal, Mount Sion Primary School, Waterford, Ireland. 0035351-377947 (school reception)</p>



September 2011

To whom it may concern:

Reference for Ms Ciara Keogh

Ms Ciara Keogh worked as a Classroom Assistant on a voluntary basis in my classroom from January until June 2009. Ciara had expressed a desire to pursue a career in teaching and as such she was prepared to immerse herself in school life on a voluntary basis in order to experience first hand, life in the classroom from the teacher's perspective.

Working in a designated disadvantaged school, Ciara's contribution during this time was of huge benefit in the classroom. Ciara endeared herself to the children and staff alike in our school and her efforts made a marked difference in the school experience of the children she worked with.

On a daily basis Ciara was allocated duties which primarily involved working with children with mild general learning disabilities. The work involved assisting the children with whole class activities, devising and implementing differentiated tasks or carrying out tasks in conjunction with the Individual Education Plan of a child. Ciara quickly developed an excellent rapport with all children in the class but was particularly effective with the children to whom she was designated.

I found Ciara to be very effective and conscientious in all that was requested of her. She acted in a very professional manner at all times and was very anxious to learn and engage in good classroom practice. When requested to do so by the school principal, Ciara also helped out with school excursions and outings.

During her time with us Ciara, despite working on a voluntary basis, was more than willing to offer help to teachers in many extra curricular activities. She participated in helping with the school homework club and as she is a very active sportswoman, her services were invaluable with regard to assisting with the school sports teams!

The boys with whom Ciara worked made excellent progress during her time in the classroom. This progress was not alone evident in their standardised test results but was also reflected in an improvement in behaviour and attitude to school.

I would recommend Ciara as a person of outstanding character and integrity. Ciara, from the outset of our first meeting, has intimated a desire to become a Teacher. Having witnessed her efforts in my classroom and her application and attitude throughout our school I would have absolutely no hesitation in recommending Ciara for a job teaching English in South Korea. She would ultimately be, I believe, a most competent and dedicated addition to the teaching profession wherever will spend her career.

It has been my pleasure to act as a referee on behalf of the aforementioned applicant. Should you require any further information please do not hesitate to contact me at eoin_fann@yahoo.com or alternatively on 00353863868621.

Yours,

Mr Eoin Fanning
5th Class Primary Teacher,
Mount Sion School,
Waterford,
Ireland.