

## Seyedeh Ateke Alavi

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### **Objective:**

Seeking an opportunity to be part of a well-known school or university to work as an English Teacher where teaching skills can be acknowledged to fully develop curriculums to widen the understanding of the students.

### **Summary of qualification:**

Experience in using Microsoft applications such as word, Excel, and Powerpoint

Strong leadership and organizational skills

Proficiency in the English, Arabic and Persian language. Able to translate and interpret

### **Work History:**

| <b>From/To</b> | <b>School/ Institute Name</b>                       | <b>Course of Study</b> |
|----------------|---|------------------------|
| 2011-2014      | Saraye danesh School                                | English Teacher        |
| 2012-2013      | Zabanpazhuhan Institute                             | English Teacher        |
| 2015-present   | Vasi Institute                                      | English Teacher        |
| 2016-present   | The University of Applied Science<br>and Technology | English Teacher        |

**Personal Experience:**

English teacher, January 2011-present

Excellent Translation Studies Skills

**Responsibility:**

Conveyed lessons to various students in accordance with the course curriculum.

Prepared lessons plans, activities, and test for students.

Evaluated students' performance in class and their attendance.

Assigned homework and additional activities to the students for their improvement.

Participated and prepared students for quiz and academic competitions.

**Education:**

Master's Degree in translation studies, 2017

Islamic Azad University, Parand, Iran

Bachelor's Degree in translation studies, 2013

Islamic Azad University, Dezful, Iran