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# Muriel Emond

3 Pleasant Street  
Uxbridge, Massachusetts 01569 USA  
Muriel\_64@hotmail.com • 508-579-7341  
June 8, 1963  
American

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## Objective

To offer an exceptional English language learning experience to Korean students

## Education

1982-1987 Rhode Island College  
Bachelor of Social Work

Providence, Rhode Island, USA  
Major: Social Work

## Teacher/Trainer/Instructor Experience

### **FREE PUBLIC LIBRARY LITERACY PROGRAM**

Milford and Northbridge, Massachusetts, USA

December 2010-Present and April, 2002-December, 2004

#### ***ESL/English as a Second Language Volunteer Teacher***

- One-on-one private conversational English lessons with adults new to the USA
  - Focus on vocabulary, pronunciation, writing skills and conversation
  - Teach English language for every day interaction

### **TRAINING RESOURCES OF AMERICA**

Worcester, Massachusetts, USA

December, 2010-Present

#### ***YouthBuild/Achieve Youth Program Job Readiness Instructor***

- Conduct ongoing instructional employment readiness workshops for youth ages 16 to 25

2000-Present

#### ***ESOL /English for Speakers of Other Languages Substitute Teacher***

- Substitute English language teacher for beginner and intermediate level adult students

### **KAPLAN ASPECT LANGUAGE PROGRAM AT DEAN COLLEGE**

Franklin, Massachusetts, USA

December, 2007-July, 2008

#### ***ESL/English as a Second Language Substitute Teacher***

- Taught ESL as a substitute teacher for all levels and classes offered

### **KAPLAN ASPECT LANGUAGE PROGRAM AT DEAN COLLEGE**

Franklin, Massachusetts, USA

March, 2006 – December, 2007

#### ***ESL/English as a Second Language Teacher***

- Instructed international students ages 15 to 60 in intensive intermediate to proficiency level English classes
  - Taught Grammar, Skills Application, Pronunciation, Writing, Business, Conversation and various electives
- Established and coordinated team of volunteers for monthly International Student Language Enhancement

## **Past Relevant Experience**

Developed and implemented Individual and Family Service Plans, Individual Family Education Plans

**Early Intervention Teacher** for young children birth to age 3

**Teacher/Social Worker** for pre-school to kindergarten children ages 3 to 5

**Residential Program Coordinator** servicing mentally/physically handicapped adults

## **Work Experience**

**TRAINING RESOURCES OF AMERICA**

Worcester, Massachusetts, USA

2009-2010

### ***CIES/Comprehensive Integrative Employment Services Recruiter/Liaison***

- Coordinate CIES Program providing job training and support to underprivileged adults on state benefits
- Ensured program requirements and goals met and exceeded consistently within strict and limited time constraints
  - Recruit, supervise, mentor and train college/university student interns ages 19 to 50 years
    - Support team of teachers, job developer and student interns
- Continued ongoing excellent rapport and working relationship with clients/students, coworkers, community resources, state officials, service providers and businesses

**TRAINING RESOURCES OF AMERICA**

Worcester, Massachusetts, USA

August, 1998-2009

### ***Supported Work Program Job Developer***

- Establish, foster and maintain strong business relationships with area employers focused on developing job opportunities for low-income disadvantaged individuals
- Coordinated Massachusetts Coalition for Homeless Pilot Initiative in conjunction with Massachusetts Department of Transitional Assistance
  - Support, assist and counsel individuals towards job placement and retention
  - Conducted workshops related to job readiness and employment

## **Language Skills**

- Fluent in English, (Reading, Written and Spoken)

## **Travel Experience**

- Spain, 1 month • Brazil, 1 month • Mexico, 3 months • Republic of Korea, 2 months • Italy, 2 months

## **References**

Available upon request